

**Minutes of Berryfields Parish Council Meeting
held at Roman park, Sir Henry Lee Crescent, Aylesbury, HP19 0YT
on Wednesday 15th February 2023.**

Present: Councillors Bindu Gundapudi, Gareth Lane, Laurilee Green (Chairman), Louise Rees, Paul Redshaw, Anthea Cass (Clerk), Angelika Opoka (Assistant Clerk), Hannah Cass (minute taker), Arun Sekhar (Vice Chairman) in attendance via Zoom.

1. Apologies for absence

Cllr Hills.
Cllr Harmes.
Cllr Yandrapati.
Cllr Habib.
Cllr Waite.

2. Declaration of Interests in terms on the agenda.

None.

3. Open forum (under adjournment)

None.

4. Police report and Neighbourhood Policing

No report.

5. Planning

To consider any planning applications submitted for consultation to the Parish Council and any other applications received after publication of this agenda:

23/00199/APP | Householder application for loft conversion including velux rooflights to front roof slope and dormer to rear | 3 Amorosa Gardens Aylesbury Buckinghamshire HP18 0UJ

Details:

<https://publicaccess.aylesburyvalcdc.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=ROTYJMCLJNK00&prevPage=inTray>

Proposed by: Cllr Redshaw

Seconded by: Cllr Rees

Proposed to remain neutral.

23/00343/APP | Householder application for loft conversion to include front dormers and rear roof windows | 25 Glenton Green Aylesbury Buckinghamshire HP18 0WB

Details : [23/00343/APP | Householder application for loft conversion to include front dormers and rear roof windows | 25 Glenton Green Aylesbury Buckinghamshire HP18 0WB](https://publicaccess.aylesburyvalcdc.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=ROTYJMCLJNK00&prevPage=inTray)
([aylesburyvalcdc.gov.uk](https://publicaccess.aylesburyvalcdc.gov.uk))

Proposed by: Cllr Redshaw

Seconded by: Cllr Rees

Proposed to remain neutral.

6. **Minutes**

To agree the Minutes of the Parish Council meeting held on 18th January 2023.

Proposed by: Cllr Gundapudi

Seconded by: Cllr Redshaw

Agreed unanimously.

7. **Land & Facilities**

Roman Park & Village Hall

Youth Club

The Clerk confirmed that the Youth Club will soon be promoted on social media and in the Berryfields News. She also informed the Councillors of an allotment holder that came to visit her in the week who has expressed his interest in the youth club; he has experience and is going to come back with a spreadsheet of ideas and activities. Cllr Redshaw raised the idea of contacting Action4Youth and asking them whether they would be interested in helping with the Berryfields Youth Club. The Clerk said she will contact them.

MUGA – update

The Clerk stated that the MUGA is all going ahead and that there may be an increase on the original planning conditions quote of £2000 (it may increase to £2500).

Allotments

No update.

Park Inspections and repairs

No update.

8. **Finance**

8.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

BERRYFIELDS PARISH COUNCIL Payment run 15th February 2023

Payee	Detail	Net	VAT	Total £
Staff salaries & expenses	Net salaries and expenses	£ 5,009.61		£ 5,009.61
Nolan Support	Invoice 0364 Litter Picking, gritting and recycling collection	£ 235.00	£ 47.00	£ 282.00
Pickerings	Invoice 1064950 container lease	£ 176.00	£ 32.20	£ 211.20
Pickerings	Invoice 1064949 container lease	£ 105.60	£ 21.12	£ 126.72
Agnieszka Alborzpour	Invoice PC001851 Park Inspections	£ 217.50		£ 217.50
BMALK	Invoice 4307 - Audit training course	£ 70.00	-	£ 70.00
Baughan	Pest control monthly service	£ 80.00	£ 16.00	£ 96.00
Shard Tech	Office 365	£ 70.20	£ 14.04	£ 84.24
				£ 6,097.27
	Green shaded items for re-charge to Roman Park Hall			
Receipts				
HMRC	Repayment of VAT quarter ended 31st January 2023 included in pre payment run figure			£ 7,456.39

Proposed by: Cllr Gundapudi

Seconded by: Cllr Lane

8.2 To agree the accounts to end January as circulated.

Proposed by: Cllr Rees

Seconded by: Cllr Redshaw

8.3 To agree the budget for Berryfields Parish Council for financial year 2023-24

Proposed by: Cllr Gundapudi

Seconded by: Cllr Redshaw

8.4 To agree the Precept for Berryfields Parish Council for the financial year 2023-24.

Proposed by: Cllr Lane

Seconded by: Cllr Rees

Agreed unanimously.

9. Events

Update on Coronation Community Event – Date agreed 6th May.

Councillors agreed the date for the Coronation celebration will be 6th May. The Clerk is obtaining costs of hiring a big screen to show the event on. She is also looking to hire a band for the evening.

Cllr Redshaw raised a concern of people expecting a lot of attractions such as bouncy castles / donkey rides. The Clerk advised that there will be a few things in the day (bar open, bouncy castle, BBQ), and a bigger event in the evening with entertainment such as a band.

Cllr Gundapudi raised a concern of the Jubilee event being expensive and residents complaining about the price of food stands and suggested cutting down this time and taking pricing into consideration.

Cllr Green discussed getting a commemorative item to give to the children and that she has seen a keyring which she thinks would be appropriate – she will send details to Councillors and see what they think. The Councillors discussed whether these should be given to every child or just resident children, and Cllr Green concluded that it can be more relaxed this time due to so many being left over at the Jubilee. Cllr Redshaw suggested having the commemorative item as a coin, so that children can add this to their collection from the Jubilee. The Councillors discussed the possibility of having an option of both keyrings and coins for the children to pick from. Cllr Lane suggested having memorabilia stand possibly selling commemorative mugs. Cllr Sekhar suggested that less items should be ordered this time so there is not so much left over at the end (400-500 items maximum). The Councillors discussed whether it would be appropriate to have the left-over coins from the jubilee available at the event for people who may want one.

Cllr Sekhar asked if there will be stalls this year for residents of Berryfields to promote their businesses. Cllr Gundapudi said that the feedback from the Jubilee was that the stalls were too expensive. Cllr Green said that if it is promoted as more of a 'bring your own picnic' event then it is likely that not many food stalls will be needed as people will bring their own food. Cllr Redshaw expressed his concern of having too many stalls because it is unfair to let some people have one and not allow others. He also said he would be hesitant to run a BBQ again because he is unsure if it was profitable at the Jubilee, and the quality of the food being given was not professional; he suggested hiring a company to cook the BBQ. Cllr Green said that she knows a team who could possibly help with this and is going to contact them. The Clerk suggested that if it is promoted as a picnic event, food stands may not make any money. Cllr Redshaw suggested promoting it to say that people can bring their own food if they wish but make it clear that there will be food available to buy too. The Councillors discussed asking around and seeing how much different vendors will charge. They also discussed whether it would be appropriate to take a percentage, or charge vendors a flat rate.

Cllr Green said that there needs to be a working group meeting about this to decide what everyone wants to do. The Clerk said she is going to book a bouncy castle and look into booking donkey rides – but advised that with this, a large working party will be needed on the day to man these attractions.

10. Berryfields News & Communication

Berryfields News – Cllr Green to provide update on new Working Party.

11. Cllr Green discussed the Berryfields News group meeting that took place a couple of weeks ago. She said that the meeting was successful, a lot was discussed, and they had a rough idea of what they want to go in each edition. She said it was a very positive meeting with some very enthusiastic people. She said that this should keep being promoted and put into Berryfields News this month to encourage more people to come along.

The Clerk confirmed that this quarter's Berryfields news was sent off to the editors today. Cllr Gundapudi suggested that the volunteer poster is posted regularly on social media to attract more interest. She also asked how often things are posted on social media and the Clerk explained that it is used often and posted on 3-4 times a week.

12. Highways & Transport

MVAS & Sentinel.

The Clerk announced that the solar panel has arrived, and that John is currently making a frame for it to be fixed on. She said the battery will still need charging and won't last forever, but it will last a lot longer with the solar panel.

The Councillors discussed the Sentinel and whether there are any plans to use this. Cllr Sekhar said he has not seen the Sentinel for a while and asked if it was possible that Watermead Parish Council have it as we share the equipment with them. Cllr Green suggested getting it back in the warmer months and get people out doing it again; she suggested Cllr Sekhar and Cllr Hills taking the lead with it again and encouraging members of the public to help. The Clerk said she will find where the Sentinel is.

13. Meetings & Matters of Report

None.

14. Date of next Parish Council Meeting

Wednesday 15th March 2023.

Cllr Rees and Cllr Lane have given apologies ahead of this meeting.